

**Sterling Board of Finance**

**Regular Meeting Minutes**

**Wednesday, September 13, 2023 @ 7:00pm**

**Town Hall - Room #15**

**Members Present:** Chairperson Robert Salisbury, Vice Chairperson Neil Delmonico, James Molodich, and Steve Offiler

**Members Absent:** Christine Farrugia and Tracie Adams

**Also Present:** First Selectman Lincoln Cooper, Selectmen David Shippee & Jack Joslyn, Treasurer Sherri Soucy, DPW Hunter Wood, & Melissa Bradley, recording secretary

**I. Call to Order:** R. Salisbury called the meeting to order at 7:01pm.

**II. Pledge of Allegiance:** All stood to honor the pledge of allegiance.

**III. Audience of Citizens:** No Comments

**IV. Correspondence:** All correspondence coincides with new business items.

**V. Approval of Minutes:** S. Offiler made a motion to approve meeting minutes of 5/10/23, 5/31/23, 6/21/23, 6/28/23, 7/19/23 & 8/14/23 as presented. N. Delmonico seconded the motion. Motion carried 4-0.

**VI. New Business**

**a. Action on 8-24 Referral for Lot 13 19 Industrial Park RD North:** Jeff Joslyn has made an offer of \$42,000 to purchase lot 13 for material removal and storage. No action necessary.

**b. Consider and Act on request by Sterling Board of Selectmen for the purchase of a John Deere 244 Compact Wheel Loader with attachments (forks, broom & snow box) – Hwy Dept. – 215 Main Street- Capital Town/Hwy Equipment Fund - \$126,261.00:** J. Molodich made a motion to approve the purchase of a John Deere wheel loader in the amount of \$126,261.00. S. Offiler seconded the motion. Motion carried 4-0.

**c. Consider and Act on request by Sterling Board of Selectmen for the purchase of a Furnace replacement & Regulator at Water Pump House – 304 Sterling Rd – Capital Facility Maintenance Account - \$2,385.55:** The well house that stores chemicals for water maintenance had a gas leak that was repaired a month ago, however it was discovered the 30+ year old heating system was not working. The unit is too old to repair. N. Delmonico made a motion to purchase a furnace and regulator for the pump house in the amount of \$2,385.55. S. Offiler seconded the motion. Motion carried 4-0.

**d. Consider and Act on Request by Sterling Board of Selectmen for the purchase of a Gutter Broom Kit installed on BR84C Pickup Broom - 215 Main Street - Capital Town /Hwy Equipment Fund - \$2,361.00:** J. Molodich made a motion to purchase a gutter broom kit in the amount of \$2,361.00. N. Delmonico seconded the motion. Motion carried 4-0.

**e. Selectmen's Report:** Mowing of the roadside was delayed this year due to broken equipment and only one trained operator. A second operator is being trained and mowing will be back on schedule in the Spring.

Bids are due in one week for the roof repair/replacement of the Town Hall. This will come before this board in October, or sooner at a special meeting if necessary. Funding will be expensed from the facilities maintenance account.

APRA funds will be used to replace the facial trim on the building in the courtyard area; remove ac units and patch, insulate and enclose wall openings; and cover and weatherproof windows over the gym bleachers.

**f. Revenue Collectors Report:** No discussion held.

**g. Treasurer's Report:** Budget report provided, no discussion.

Capital fund balance spread sheet provided showing approved projects, pending expenses and expenses. Also provided: BOE SCS Fund and 10-248A School balances.

**VII. Any Other Business to Come Before the Board of Finance:** Discussion on bids for two buses, each costing approximately \$113,000.

The generator is on track for delivery in November.

Equipment is being installed to accommodate hybrid meetings. The unit will be portable to use in the gym for Town Meetings.

**VIII. Adjournment:** J. Molodich made a motion to adjourn the meeting. S. Offiler seconded the motion. Meeting adjourned at 7:46pm.

Respectfully Submitted;

*Melissa J. Bradley*  
Recording Secretary